

_____ (write your name)
_____ (write your current address)

_____ (write your phone number)

_____ (write your landlord's name)
_____ (write your landlord's address)

_____ (write today's date)

Dear _____: (write your landlord's name)

I moved out on _____. (write the date you moved out)

On _____, I told you I had moved out.
(write date you told your landlord you had moved out)

(Check **all** that apply.)

- You did not tell me in writing — within 14 days from the date I gave you notice that I moved out — why you were keeping my security deposit. Therefore, you can't keep any of my security deposit.
- Your letter does not say what damage you claim I did.
- I don't agree that I did any damage to the home I rented from you.
- I don't agree that I did the amount of damage you say I did to the home I rented from you.
- If you don't return my whole security deposit by _____, I will file a
(write a date at least 7 days from now)
lawsuit against you in Small Claims Court for my security deposit and costs.
- If you don't return \$_____ of my security deposit by _____,
(write a date at least 7 days from now)
I will file a lawsuit against you in Small Claims Court for my security deposit and costs.

Sincerely,

_____ (sign your name)

_____ (print your name)