

Vermont Superior Court-Caledonia Unit
1126 Main Street, Suite 1, St. Johnsbury, VT 05819
(802) 748-6600

Filing for Divorce with NO Minor Children

Filing Fee	\$295.00	\$295.00	\$295.00	
Surcharge				
Service Fee	3.00	13.00	(75.00)	
	First Class Mail	Certified Restricted Mail	Sheriff Service	\$75.00 made out to Caledonia County Sheriff's Department
Total	\$298.00	\$308.00	\$295.00	

Note: If parties have a final agreement as to all issues in the divorce, please ask about the stipulation package for divorce. The filing fee for divorces filed with a stipulation is \$90.00. If you have questions regarding the service fee, please ask one of the Family Court clerks at the time of filing.

You must complete and file the following documents:

- ❖ Summons and Complaint for Divorce.
- ❖ Notice of Pro Se Appearance
- ❖ Vermont Record of Divorce or Annulment Form
- ❖ Information Sheet (please provide accurate information such as current mailing address and phone numbers for both parties)
- ❖ Confidential Sheet
- ❖ Form 813 (A & B) affidavit of income and assets

If an attorney is not representing you in this matter, you are considered to be representing yourself Pro Se. Both pro se parties will receive an order to attend the Pro Se Education Class. This class is designed to instruct persons without an attorney what their responsibilities are and how the court operates. You will have certain responsibilities to the court and the other party:

- Knowing your docket number.
- Completing the forms and having your signature notarized where required
- Returning the forms to the court in a timely manner
- *Sending a copy of any document you file with the court to the other party (*after the initial filing is served)
- Reading and understanding the enclosed documents
- Obeying all court orders
- Notifying the court, in writing, of a change in your address

If you have any questions please contact the clerk's office. The clerk's office cannot give legal advice. *The Family Court offers a Legal Clinic.* The clerk's office can explain court procedure and perhaps clear up some confusion caused by something you have read or been told.

The courts are open Monday – Friday, 8:00 a.m. – 4:30 p.m., except on all state holidays. We are closed once a month for judiciary furlough days due to budget cuts.