

**Vermont Superior Court—Caledonia Unit**  
**1126 Main Street, Suite 1, St. Johnsbury, VT 05819**  
**(802) 748-6600**

**Filing for Divorce with Minor Children**

Filing Fee	\$295.00	\$295.00	\$295.00	
Service Fee	3.00	13.00	(75.00)	\$75.00 made out to Caledonia County Sheriff's Department
	<u>First Class Mail</u>	<u>Certified Restricted Mail</u>	<u>Sheriff Service</u>	
Total	\$298.00	\$308.00	\$295.00	

**Note: if parties have an agreement as to all issues in the divorce, please ask about the stipulation package for divorce with children. The filing fee for divorces filed with a stipulation is \$90.00. If you have questions regarding the service fee, please ask one of the Family Court clerks at the time of filing.**

**You must complete and file the following documents:**

- Form 836 Summons and Complaint for Divorce
- Form 831 Notice of Pro Se Appearance
- Vermont Record of Divorce or Annulment Form
- Form 800 Information Sheet (please provide accurate information such as current mailing address and phone numbers for both parties)
- Form 849 Confidential Sheet
- Form 813 (A & B) affidavit of income and assets

If an attorney is not representing you in this matter, you are considered to be representing yourself Pro Se. Both pro se parties will receive an order to attend the Pro Se Education Class. This class is designed to instruct persons without an attorney what their responsibilities are and how the court operates. Both parties will be ordered to attend Coping with Separation & Divorce, a parenting seminar. You will have certain responsibilities to the court and the other party:

- Knowing your docket number
- Completing the forms and having your signature notarized where required
- Returning the forms to the court in a timely manner
- \*Sending a copy of any document you file with the court to the other party (\*after the initial filing is served)
- Reading and understanding the enclosed documents
- Obeying all court orders
- Notifying the court, in writing, of a change in your address

If you have any questions please contact the clerk's office. The clerk's office cannot give legal advice. *The Family Court offers a Legal Clinic.* The clerk's office can explain court procedure and perhaps clear up some confusion caused by something you have read or been told.

The courts are open Monday – Friday, 8:00 a.m. – 4:30 p.m., except on all state holidays.

**Vermont Judiciary Website**  
[www.VermontJudiciary.org](http://www.VermontJudiciary.org)  
**This site is an excellent source of information and provides downloadable court forms.**